

**INRCOG**  
**Grants Writing/Administration Policy**

(Excludes grantwriting that supports INRCOG programs and those that may be covered by separate contract with INRCOG)

The following policies will govern INRCOG's grant writing and administration services.

**INRCOG MEMBERS**

INRCOG will write grant applications for members if the following conditions for specific grants are met:

Grants Requiring Administration - Memorandum of Understanding must be signed stating that, if successful, the grant will be administered by INRCOG with predetermined, mutually acceptable terms. A fee of \$1,000 will be charged to the applicant, prior to the grant application being submitted.

Grants Not Requiring Administration - A fee of \$2,000 will be charged to the applicant, prior to the grant application being submitted.

**FOR PROFIT OR NOT FOR PROFIT ORGANIZATIONS/ASSOCIATE MEMBERS**

INRCOG will consider writing grant applications for For-Profit or Not-For-Profit Organizations and Associate Members based on the following conditions:

1. Organization must reside within the jurisdiction of an INRCOG member.
2. The INRCOG-member community must agree to have INRCOG write the grant application.
3. After review by the Executive Director, the grant application will be written on a time-available, first come – first served basis. Services to INRCOG members will have priority status.
4. If the grant requires administration, the applying organization must sign a Memorandum of Understanding stating that, if successful, the grant will be administered by INRCOG with predetermined, mutually acceptable terms. A fee of \$1,000 will be charged to the applicant, prior to the application being submitted.
5. If the grant does not require administration, a fee of \$2,000 will be charged to the applicant, prior to the grant being submitted.

**NON-INRCOG MEMBERS**

INRCOG will not write a grant for a jurisdiction, or an organization residing within a jurisdiction, that is not an INRCOG member, unless approved by the Executive Director.

The above policies are effective on: January 1<sup>st</sup>, 2023.

Approved by the INRCOG Executive Committee on December 15<sup>th</sup>, 2022.